



STATE OF NEW YORK DEPARTMENT OF HEALTH

Riverview Center

150 Broadway

Albany, New York 12204-2719

Antonia C. Novello, M.D., M.P.H., Dr.P.H.
Commissioner

Dennis P. Whalen
Executive Deputy Commissioner

TO: Sponsoring Organizations of Day Care Homes

FROM: Jeanne Culver, State Director *AC*
Child and Adult Care Food Program

DATE: October 9, 2002

SUBJECT: Revised 60-90 Day Calendar for Submission of Claims

Enclosed is the Federal Fiscal Year 2002-2003 schedule for submission of claims within the 60/90-day deadlines.

A September 3, 1994 memorandum to "All CACFP Sponsoring Organizations" provided you with notification; "... effective October 1, 1994, all Claims for Reimbursement must be postmarked within 60 days following the last day of the month covered by the claim." For more information, please refer to the January 2, 1996 memorandum which supersedes the September 3, 1994 memorandum and details language contained in the Code of Federal Regulations, 7CFR 226.10(e).

Continue submitting claims by the 10th of the month following the month being claimed. Use the revised 60/90 calendar when submitting claims through the month of September 2003. The timely submission of claims helps us provide timely reimbursement to your organization.

Please feel free to contact CACFP at 1-800-942-3858 with any questions.

Enclosures

Adjusted Claim

Last Day of Claim Month	Postmark or Receipt Deadline for Claim
July 31, 2002	October 29, 2002
August 31, 2002	November 29, 2002
September 30, 2002	December 30, 2002
October 31, 2002	January 29, 2003
November 30, 2002	February 28, 2003
December 31, 2002	March 31, 2003
January 31, 2003	May 1, 2003
February 28, 2003	May 29, 2003
March 31, 2003	June 30, 2003
April 30, 2003	July 29, 2003
May 31, 2003	August 29, 2003
June 30, 2003	September 28, 2003
July 31, 2003	October 29, 2003
August 31, 2003	November 29, 2003
September 30, 2003	December 29, 2003

Important: If the postmark deadline falls on a holiday or Sunday, the due date allowed is advanced to the next business day, as indicated above.

First Time Submission

Last Day of Claim Month	Postmark or Receipt Deadline for Claim
July 31, 2002	September 30, 2002
August 31, 2002	October 30, 2002
September 30, 2002	November 29, 2002
October 31, 2002	December 30, 2002
November 30, 2002	January 29, 2003
December 31, 2002	March 1, 2003
January 31, 2003	April 1, 2003
February 28, 2003	April 29, 2003
March 31, 2003	May 30, 2003
April 30, 2003	June 30, 2003
May 31, 2003	July 30, 2003
June 30, 2003	August 29, 2003
July 31, 2003	September 30, 2003
August 31, 2003	October 30, 2003
September 30, 2003	November 29, 2003

Important: If the postmark deadline falls on a holiday or Sunday, the due date allowed is advanced to the next business day, as indicated above.